

National Chi Nan University International Foundation

Program of Student Academic Regulations

Passed by the Academic Affairs Council of the International Specialization Division on Sept. 5th, 2023.
Approved for future reference by the Academic Affairs Council on Oct. 4, 2023.

1. National Chi Nan University (hereinafter referred to as "the University"), International Specialization Division (hereinafter referred to as "the Division"), in accordance with the Ministry of Education's "Plan for Expanding the Admission of Overseas Students from Key Industries, Overseas Chinese Students, Students from Hong Kong and Macao, and Foreign Students," has expanded the admission of foreign students. In order to regulate student admission qualifications, tuition fees, academic system integration, and the Test of Chinese as a Foreign Language (TOCFL), this policy is hereby established.

2. Admission Qualifications:

1. Applicants must meet the requirements defined by Taiwan's "Regulations for Overseas Chinese Students Returning to Taiwan for Education and Counseling," "Regulations for Residents of Hong Kong and Macao Coming to Taiwan for Education," and "Regulations for Foreign Students Coming to Taiwan for Education." They should also possess the equivalent qualifications for admission to undergraduate programs.

2. Applicants can apply through the "International Specialization Division" for preliminary study of Chinese in Taiwan. Each person is limited to one application, with the possibility of reapplication in cases of special circumstances, subject to approval by the Ministry of Education.

3. Admission Review:

1. For overseas Chinese students and students from Hong Kong and Macao: Admissions are primarily based on the annual announcements and review procedures of the Joint Enrollment Committee for Overseas Admissions.

2. For foreign students: After the student's application has been reviewed by the department, it is submitted for review by the University's "Admissions Committee for Foreign Students." Upon approval, the University will announce the list of admitted students and send the list to the Ministry of Education, which will then forward it to the Bureau of Consular Affairs, Ministry of Foreign Affairs, for notification to overseas missions.

3. If any of the application documents submitted by students are found to be fraudulent, falsely represented, or altered, and this is confirmed by the University or other institutions, the admission qualification of the student will be revoked. For students who have already registered, their enrollment will be revoked, and no academic credentials will be issued. If such discrepancies are discovered after graduation, the University will revoke the graduation qualification and invalidate the degree certificate.

4. Course Regulations:

1. International Specialization Division preliminary students (referred to as "preliminary students") are limited to one year of study, during which they may only take Chinese language courses. They must attend a minimum of 15 hours per week during each semester, with a total of no less than 720 hours throughout the year. For students reapplying to the "International Specialization Division" as per Article 2, Paragraph 2 of this policy, their study hours must be recalculated, and previous hours will not be recognized.

2. The academic performance assessment of preliminary students includes daily grades, mid-term grades, and final grades. The standards and methods of evaluation will be determined by the teaching faculty based on the actual course requirements and will be communicated to the students.

3. All the students' grades should be submitted to the Division by the teaching faculty within two weeks after the completion of the preliminary program. Once submitted, grades cannot be changed. If there are errors due to human calculation, the teaching faculty should submit an "Application for Grade Correction" along with supporting documentation to the Division for correction within two weeks of grade submission.

4. After one year of preliminary study at the Division, preliminary students must pass the listening and reading tests of the TOCFL at the basic level A2 before they can transfer to the undergraduate program of their initial admission. After transferring to the undergraduate program, they must pass the listening and reading tests of the TOCFL at the advanced level B1 before entering the second year of the program. Failure to achieve the required scores or to comply with the transition to the undergraduate program will result in the student's withdrawal from the Division, and they will not be allowed to continue studying Chinese language courses.

5. During their preliminary Chinese language course, preliminary students are not allowed to apply for a change of department, transfer, or leave of absence. However, after completing one year of formal undergraduate study, they may apply for a change of department or transfer to departments related to specific fields, such as manufacturing, construction, agriculture, or long-term care, as stipulated by the Ministry of Education.

6. Upon completing the preliminary program at the Division and passing the TOCFL listening and reading test at the basic level A2 or above, preliminary students will be issued a certificate of completion or proof of study hours by the Division.

7. Credits obtained from the preliminary Chinese language courses will not be counted as graduation credits. Students who pass the TOCFL listening and reading test at the basic level A2 may enter the regular undergraduate program and must fulfill the graduation requirements of their respective departments to graduate.

8. Matters related to admission application, student life and academic support, insurance, and residence for preliminary students will be jointly handled by the student's affiliated department, the University's Office of Academic Affairs, the Office of International and Cross-Strait Affairs, the International Specialization Division, and other relevant units.

5. Work Permit:

1. Preliminary students are eligible to apply for a work permit from the Ministry of Labor during their study period, following the same regulations as regular degree students.

2. After obtaining a work permit, they must adhere to the regulations outlined in Article 50 of the Employment Service Act, which limits weekly working hours to a maximum of 20 hours, except during summer and winter breaks.

6. Tuition and Fees:

1. The tuition and fees for preliminary students during their Chinese language preliminary program will be charged in accordance with the tuition and fees for overseas Chinese students and foreign students as stipulated by their respective departments. The same applies when they enter the undergraduate program of their department.

2. Refund standards and schedules for preliminary students who withdraw from the program will be carried out in accordance with the "Regulations for the Collection of Tuition and Fees by Colleges and Universities."

7. Incentives:

1. Foreign students who excel in their preliminary studies and receive recommendations from their previous teachers may apply for tuition and fees reduction. Such reductions require approval from the University's "Committee on International and Cross-Strait Affairs," and the application process and evaluation criteria will follow the guidelines set forth in the "Implementation Guidelines for Incentives for Foreign Students at National Chi Nan University."

2. Preliminary students who excel in their studies during the preliminary program may apply for scholarships for overseas Chinese students. The application procedures and relevant regulations will be in accordance with the "Regulations for the Issuance of Scholarships to Outstanding Overseas Chinese Students at National Chi Nan University."

8. In cases not covered by this policy, the relevant regulations of the University will apply.

9. This policy shall be implemented after approval by the Division Council and the Academic Affairs Council of the International Specialization Division.

The above regulations were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese version shall prevail.